

# **PRAIRIE SONG METROPOLITAN DISTRICT NOS. 3-6, 8 & 9**

## **NOTICE OF REGULAR MEETING AND AGENDA**

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expiration</u></b>
Patrick McMeekin	President	May 2027
Landon Hoover	Secretary	May 2027
Jason Stansberry	Treasurer	May 2025
Kara Hoover	Assistant Secretary	May 2025
Mike Welty	Assistant Secretary	May 2027

**Date: November 14 2023 (Tuesday)**

**Time: 2:00 P.M.**

**Place: ZOOM & Teleconference**

Join Zoom Meeting

<https://us02web.zoom.us/j/87032030747?pwd=TGRERlllWxo4OVp3bWRyTXMxZWcrQT09>

Meeting ID: 870 3203 0747; Passcode: 033156

Telephone: 1 719 359 4580; OR 1 253 205 0468

### **I. ADMINISTRATIVE ITEMS**

- A. Call to Order.
- B. Declaration of Quorum/Director Disclosure of any Potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Public Comment. (Limited to 3-Minutes Per Person).
- E. Director Comment.

### **II. CONSENT AGENDA**

- A. Approval of Minutes – August 22, 2023, Special Meeting.
- B. Ratification of Payment of Claims.
- C. Ratification of Contract Modifications.
- D. Ratification of 2022 Annual Report.
- E. Ratify the 2022 Prairie Song Metropolitan District No.4 Audit.
- F. Ratify Audit Exemptions for Prairie Song Metropolitan District Nos. 3, 5, 6, 8, & 9.
- G. Ratification of Pipe Line Crossing Agreement.

### **III. DISTRICT MANAGER ITEMS**

- A. District Managers' Report.
- C. Consider Approval of 2024 Independent Contractor Agreements with Operations and Maintenance Service Contractors.
  - i. Mill Bros

Professionally Managed by:  
Pinnacle Consulting Group, Inc.  
550 W. Eisenhower, Loveland, CO 80537  
Phone: 970-669-3611 | FAX: 970-669-3612  
District Email: [psmdadmin@pcgi.com](mailto:psmdadmin@pcgi.com)  
District Website: [www.prairiesongmd.live](http://www.prairiesongmd.live)

- D. Discuss Resolution Concerning Authorization for Approval of Contracts and Payment of Claims.
- E. Consider Authorization of District Manager to Execute 2024 Work Orders with Approved Operations and Maintenance Service Contractors within the Approved 2024 Budget.
- F. Discuss and Review Proposal for Renewal of General Liability Schedule and Limits and Property Schedule and Consider Approval and Authorization to Bind Coverage.

**IV. CAPITAL INFRASTRUCTURE ITEMS**

- A. Consider Adoption of Resolution Regarding Acceptance of District Eligible Costs. (Cost Certification Report #5).

**V. FINANCIAL ITEMS**

- A. Discuss Requirements of SB23-303 Relating to Limitations on Property Tax Revenue.
- B. Public Hearing regarding the Proposed Amended 2023 Budgets.
  - a. Consider Adoption of Amended 2023 Budgets; Consider Approval of Resolution to Amend Budgets; and Appropriate Sums of Money.
- C. Public Hearing regarding the Proposed 2024 Budgets.
  - a. Consider Adoption of 2024 Budgets; Consider Approval of Resolutions to Adopt Budgets; Certify Mill Levies and Appropriate Sums of Money.
- D. Review and Consider proposal for 2024 Audit Services with Haynie & Company for Prairie Song Metropolitan District Nos. 4 & 8.

**VI. LEGAL ITEMS**

- A. Consider Adoption of Annual Administrative Resolution (2024).
- B. Consider Approval of Resolution Concerning the Imposition of District Service Fees.
- C. Consider Adoption of Resolution Regarding Policies, Procedures, and Penalties for the Enforcement of the Governing Documents.
- D. Consider Adoption of Resolution Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges.
- E. Consider Engagement of Altitude Community Law for Collections and Covenant Enforcement Special Counsel Services.
- F. Discuss Rules & Regulations for Non-Potable Water System.
- G. Discuss Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems Employed by the District.

**VII. DIRECTOR ITEMS**

**VIII. OTHER MATTERS**

**IX. ADJOURNMENT**

***\*\*\*The Next Regular Meeting is Scheduled for March 19, 2024\*\*\****

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